

NCSS COMMISSIONER

Job Description

General Duties

The Commissioner is the chief executive officer for the NCSS-CD League and supervises all players, managers and officers and executes the day-to-day administration of the League. The Commissioner is responsible for ensuring that all League policies, rules and standards are followed and enforced.

Specific Tasks

The Commissioner shall perform the following tasks:

Supervise league all players, administrators, and managers

Communicate with Managers in a timely manner regarding relevant matters to make sure games are played as scheduled, fields are reserved, and teams are ready to play

Participate with other managers in the fair selection of each team prior to the start of the next season

Participate with other managers in evaluating teams for parity and fairness after completion of the first round of games and make sure changes to rosters are based on league goals of parity and fairness before changes are finalized

Notify managers of their responsibilities under League policy and rules and supervise their compliance with rules

Notify managers of schedule changes or cancellations during the season

Make additions and deletions to player rosters after the season begins and notify managers accordingly

Ensure umpires are assigned on the basis of fairness and accuracy and provide such assistance as deemed necessary to ensure quality officiating of games

Recruit new players, officers, and managers

Greet and assign new players in the League, provide the player with a jersey and a hat after fees are paid, and provide managers with forms for collecting necessary data regarding each new player

Make sure that managers ensure that all new players have paid their \$100 fee, signed a waiver before playing in any games, provided contact information, been evaluated for acceptance in the league, and were initially rated.

Supervise player conduct and ensure all players conform their behavior in a manner that upholds the integrity of the game, safeguards the health and safety of others, meets league standards for good sportsmanship, complies with league rules, shows respect for all players, umpires and the sport, and fosters a fair, positive and healthy environment for others to join in playing the game of senior softball

Discipline and/or exclude players from participation and attending any league game or other activity for violating rules or for any other conduct deemed detrimental to the league, subject to the right of a player to appeal such action pursuant to league rules

Purchase and provide softballs, jerseys and hats and other equipment as needed for the play of games, the health and safety of players, the promotion and sponsorship of the annual tournament, and such other league activities as may be approved by the Board of Directors

Supervise and resolve any disputes between managers

Such other duties as are reasonably designed or intended to sustain, grow, or enhance the league and its reputation in the community of senior softball players